

Job Specification



Data Analyst

Reporting to: Data Analytics Team Leader

Key Purpose

Prepare, develop, and analyse, data to enable the business to maximise the use of data to support operational plans and decision making in support of the business's vision.

Responsibilities

- Work with Team Leader to develop the reporting suite available across the Group
- Be the data expert for their area of the Group
- Contribute to the delivery of the teams strategic and project goals
- Achieve individual objectives and key performance indicators as set and agreed
- Provide a professional service, generating reports and bringing the data to life for stakeholders
- Highlight areas that may need looking into by way of data analytics and tell the story
- Ensure data reports are adding value
- Maintain own technical competence with in-depth knowledge sufficient to fulfil the role
- Knowledge of relevant regulatory guidelines and legislative requirements affecting the business

Skills & Behaviours

- At least 3 years' experience as a data analyst - Insurance and Financial Services experience is desirable but not essential
- Experience in using PowerBI, SQL Server Management Studio, and Excel
- Knowledge of DAX and VBA
- Inquisitive and prepared to challenge and investigate anomalies in data
- Confident and capable in communicating and presenting results of analysis
- Demonstrate our values of Fun, Supportive, Professional, Working in Partnership and Ambitious
- Organised, resourceful, deadline driven and supportive of the wider team
- Quality orientated with great attention to detail
- Flexible, pragmatic, and approachable
- Highly focused on project delivery within agreed timescales

Qualifications & Experience

- Level 3 qualified in a relevant field
- Proven experience in Data Analytics
- Knowledge of the insurance industry